

**ROSLYN UNION FREE SCHOOL DISTRICT
Meeting of the Board of Education**

Thursday, March 4, 2021

8:00 P.M.

7:00 p.m. - Executive Session

8:00 p.m. - Board of Education Meeting

Preliminary Announcements

The Roslyn Union Free School District continues to take steps to reduce the potential for exposure to the coronavirus (COVID-19). The District's efforts in this regard are made in furtherance of federal, state, and local mandates to limit any and all public gatherings.

As authorized by Governor Andrew M. Cuomo's Executive Order No. 202.1, issued on March 12, 2020, and as extended by subsequent Executive Orders, this meeting is being held remotely by videoconferencing and the public will not be permitted to attend the meeting in-person. The Board of Education will make a motion setting forth the manner in which the meeting will be conducted and waiving any applicable policies or common practices with respect to the conduct of the meeting. The public participation portion of the meeting will be suspended. The meeting will be video broadcasted in order to provide the public with the ability to view the meeting. This meeting will also be recorded and later transcribed in accordance with Executive Order 202.1, as extended.

Pledge of Allegiance

Recommendation to accept the Claims Auditor's Report for January 2021

Board President's Comments

Superintendent's Comments

Student Delegate's Comments

ACTION ITEMS

PERSONNEL:

ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED

P.1. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

P.2. It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

RESOLVED, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

BUSINESS/FINANCE:

ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED

B.1. Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid).

(i) Contractor: Mineola Union Free School District
Services: Health and Welfare Services for 47 students attending out of district schools for the 2020-2021 school year
Fees: \$818.00 per student
Total estimated to be \$38,446.00

(ii) Contractor: South Huntington Union Free School District
Services: Health and Welfare Services for 2 students attending out of district schools for the 2020-2021 school year
Fees: \$798.86 per student
Total estimated to be \$1,597.72

(iii) Contractor: Syosset Central School District
Services: Health and Welfare Services for 3 students attending out of district schools for the 2020-2021 school year
Fees: \$1,020.20 per student
Total estimated to be \$3,060.60

Recommendation to **amend** the following contract (iv) which was approved by the Board of Education on June 30, 2020 (item B.1. (xvii)):

- (iv) *Contractor: Horizon Healthcare Staffing
- Services: Various services for the 2020-21 school year as specified in the agreement
- Fees: Total estimated to be ~~\$35,000.00~~ \$85,000.00 (\$5,000.00 for the summer program; ~~\$30,000.00~~ \$80,000.00 for the school year. Substitute nursing: RN (health office, school trip \$54.50/hour; 1:1 skilled nursing \$55.00/hour, LPN \$44.00/hour, CAN \$26.50/hour)

B.2. Recommendation to approve Capital Fund Appropriation Transfer Requests (**Attachment B.2.**)

B.3. Recommendation to approve **2020-21** general fund appropriation requests:

<u>FROM BUDGET CODE</u>		<u>AMOUNT</u>
2110-448-08-6100-801	FIELD TRIP EXP- RESEARCH	\$3,000.00
	Subtotal	\$3,000.00

<u>TO BUDGET CODE</u>		<u>AMOUNT</u>
1620-450-03-9000-310	CUST SUPP – DIST	\$3,000.00
	Subtotal	\$3,000.00

REASON FOR TRANSFER REQUEST: To allow for the purchase of supplies district-wide.

B.4. Recommendation to approve the following payments to Park East Construction Corporation for construction management services and reimbursements rendered to the district pertaining to various projects at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

Payment	Location/Project	Budget	PO #	Inv #
\$324.00	DW Prof. Svcs.	2110-201-03-1501	H15-00015	TMF – 37RR
\$27,189.00	Hts. Prof. Svcs.	2110-201-06-1506	H15-00015	HGT – 37RR
\$481.00	HH Prof. Svcs.	2110-201-07-1507	H15-00015	HH – 37RR
\$2,649.00	HS Prof. Svcs.	2110-201-08-1508	H15-00015	HS – 37RR

B.5. WHEREAS it is the desire of the Southern Westchester Board of Cooperative Educational Services to allow any officer, board or agency of a political subdivision or of any district therein, adopting this Resolution to bid jointly in those supplies, commodities, materials and equipment set forth below.

Now, therefore, be it

RESOLVED that the Roslyn Union Free School District agrees to participate with other school districts of the Southern Westchester Board of Educational Services, Westchester County, New York adopting this in the joint bidding of:

	Please check either	
	<u>YES</u>	<u>NO</u>
1. Art Supplies	<u> X </u>	_____
2. General School Supplies	<u> X </u>	_____
3. Office Supplies	<u> X </u>	_____
4. Fine Paper Supplies	<u> X </u>	_____
5. Audio Visual Supplies & Equipment	<u> X </u>	_____
6. Bakery Goods	<u> X </u>	_____
7. Cafeteria Food Supplies	<u> X </u>	_____
8. Custodial Supplies	<u> X </u>	_____
9. Custodial Paper Supplies	<u> X </u>	_____
10. Lumber Supplies	<u> X </u>	_____
11. Laser & Ink Jet Toners , OEM	<u> X </u>	_____
12. Microcomputer Hardware	<u> X </u>	_____
13. Office & Classroom Furniture	<u> X </u>	_____

BE IT FURTHER RESOLVED that this Resolution shall remain in effect until: June 30, 2022, and

BE IT FURTHER RESOLVED that it is agreed that the specifications as presented will be used, and that this Board agrees to bid its required amount of said commodities jointly with other participating school districts and Southern Westchester and the Southern Westchester Board of Cooperative Educational Services. The recommendation of the Purchasing Steering Committee will be considered when this Board acts on the purchase of said Commodities.

BE IT FURTHER RESOLVED that the invitation to bid will be advertised by BOCES in the Journal News in accordance with the provisions of Section 103 to the General Municipal Law.

- B.6.** Recommendation to approve revisions to the Nassau BOCES Consortium Transportation Contracts for 2020-2021, which were approved on July 31, 2020 (item B.10.) to accommodate one additional student attending an existing school traveling via Dell Transportation.
- B.7.** Recommendation by Thomas Szajkowski, Assistant to the Superintendent for Administration and Special Projects, to declare as surplus the attached item which is no longer of use in the district. It is not functioning and cannot be repaired, but

instead will be used for parts to make repairs on other snow blowers in the district.
(Attachment B.7.)

CURRICULUM AND INSTRUCTION:

C&I.1 Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on February 4 and 9, 2021.

C&I.2 Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on January 25 and 28, 2021; February 2 and 11, 2021.

BOARD OF EDUCATION:

BOE.1 Recommendation that the District Election Clerks and Inspectors of Election be paid at a rate of \$14.00 per hour for the 2021 school year for the Annual Meeting, Budget Vote and Election of Trustees. The Board also authorizes the District Clerk to hire additional workers as needed.

Adjournment

Personnel Action Report
Professional

P.1
March 4, 2021

Item	Name	Action	Position/Replacing	Location	From	To	Tenure Area	Certification/Class/Step/Salary
1	Nicole Rosen	Revise Tenure Date <i>(unpaid leave)</i>	Speech & Hearing Handicapped			Tenure ends 2/10/22 (was 8/31/21)*	Speech & Hearing Handicapped	
2	Janine Steinert	Revise Tenure Date <i>(unpaid leave)</i>	Elementary			Tenure ends 12/31/23 (was 8/31/22)*	Elementary	
3	Michael Floccari	Coach Appointment	Football I/2	MS	3/22/21	4/30/21		Per RTA Contract
4	Carol Neitz	Substitute Appointment	Per Diem Substitute Teacher, Retiree		4/5/21	6/30/21		\$140/day
5	Sherry Ma	Appointment Special Ed 12 Month Program	Special Education Summer Program Supervisor (not to exceed 10 consecutive days)		Summer 2021	Summer 2021		Per RASA Contract
6	Cindy Samide	Appointment Special Ed 12 Month Program	Special Education Summer Program Supervisor (not to exceed 10 consecutive days)		Summer 2021	Summer 2021		Per RASA Contract
7	Barbara Schwartz	Appointment Special Ed 12 Month Program	Special Education Summer Program Supervisor (not to exceed 10 consecutive days)		Summer 2021	Summer 2021		Per RASA Contract

**This individual must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years.*

NOTE: All appointments are subject to Federal, State and local conditions due to COVID-19.

Personnel Action Report
Classified

P.2
March 4, 2021

Item	Name	Action	Position / Replacing	Class	Type of Appt	Location	From	To	Certification Class / Step Salary
1	Marise St Louis	Resignation for the Purposes of Retirement	Sr. Typist Clerk	Comp	Prob	MS		8/27/21 (last day of employment)	
2	Don DeGuiseppe	Probationary Appointment	Maintainer (M. Carbone)	Non-Comp	Prob	Maint	On or about 3/8/21*		Grade 5/Step 1, Per RCBDMA Contract
3	Donnell Plummer	Resignation from Position	Part Time Bus Driver					On or about 3/21/21*	
4	Donnell Plummer	Probationary Appointment	Split Shift Bus Driver (R. Bell)	Non-Comp	Prob	Bus	On or about 3/22/21*		Grade 4/Step ENT, Per RCBDMA Contract

**Pending Civil Service Approval*

NOTE: All appointments are subject to Federal, State and local conditions due to COVID-19.

Item	Transfer Dollar Amount	From Code	Previous Balance	Revised Balance	To Code	Previous Balance	Revised Balance
1	\$ 35,906.10	H1620 000 03 20CR Unallocated Cap R 19/20	\$ 3,075,775.47	\$ 3,039,869.37	H1620 297 07 20HF SITE WORK HH 009-029	\$ 903,000.00	\$ 938,906.10
For: HH ATHLETIC FIELD RECONST- CHANGE ORDER #2 DRAINAGE							
2	\$ 28,913.15	H160 000 03 20CR	\$ 3,030,869.37	\$ 3,001,956.22	H2110 200 07 20HY EQUIPMENT	\$ 54,925.22	\$ 83,838.37
For: HH HVAC 2							

APPROVED: Joseph C. Dragone _____ **DATE:** _____

APPROVED: Allison Brown _____ **DATE:** _____

APPROVED: _____ **Item #:** _____



Roslyn Public Schools

Office of the Assistant to the Superintendent for Administration & Capital Projects
Box 367, Roslyn New York 11576-0367 Phone: (516) 801-5450 Fax: (516) 801-5458

Allison Brown
Superintendent of Schools

Thomas G Szajkowski
Assistant Superintendent for
Administration and Capital Projects

Memorandum

Date: February 3, 2021
To: Joseph Dragone
From: Thomas Szajkowski
Re: Surplus Item

Please see item below for surplus to be reviewed for the 3/4/21 Board of Education agenda. Equipment is inoperable and will be parted out to make repairs on other snow blowers.

- 1 John Deere 42" tractor attachment snow blower (Maintenance Building)

Thank you

Thomas G Szajkowski

Assistant Superintendent for
Administration and Capital Projects



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SNOWBLOWER